



EHR BULLETIN

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Major steps in the Practice Management System (PMS) & EHR Implementation and How Long it Normally Takes

The PMS and EHR Implementation will take on average 18 weeks. This begins with the initial kick off meeting and extends through the go-live of the application. Each practice will be assigned an EHR Practice Consultant from NEQCA who will manage the project from start to finish, work with the practice through this transition, and answer any questions along the way.

Below are some of the major implementation steps and processes you can expect. We will detail each of these steps in future bulletins and also will provide each practice with an implementation workbook which explains the overall process.

- **Hardware Deployment** – This involves assessing your current hardware to determine what new hardware you may require, ordering the necessary hardware and then deploying and installing it in the practice.
- **Workflow Analysis** – There may be some changes in workflow needed to optimize the eClinicalWorks application. We will use standard workflows as a baseline and the EHR Practice Consultant will work with the practice to determine how to use the application to be most effective.
- **Interfaces** – These will facilitate data exchange between your local hospitals, commercial laboratories and other physicians. These may be activated in stages based on the readiness of your hospital to send/receive data.
- **Data Migration** – This involves migrating the existing patient demographic data from the existing practice management system into the eClinicalWorks system.
- **Training** – There will be onsite training for all staff within the practice. For the providers, the training will most likely be one-on-one, and for larger practices there will most likely be group trainings for the practice staff.
- **Chart Conversion** – The EHR Practice Consultant will work with the practice to determine what data will need to be extracted from the existing paper charts and pre-loaded into the EHR.
- **Go Live** – This is when the practice starts using the eClinicalWorks application. The EHR Practice Consultant will be onsite for several days during this time period to ensure that the transition goes smoothly and to answer any questions.

If you have any questions, please contact Lisa Reed or Paul Quigley at 781.356.3336.